

## Customer Information Form (CIF)

(This form duly filled in to be attached with the main individual/ non-individual account opening form)

### Account Opening Requirements

- Account Opening Form: to be filled in and signed by each account holder
- Recent Passport size photograph for each account holder attested by the introducer
- Copy of Passport/ Voter ID card/ National ID card/ Driving License
- Introduction by an account holder with signature, Customer ID and account number (mandatory)
- Nominee details & one copy of nominee's photograph (signature and photo to be attested by the account holder)
- Minor account additionally require: Copy of the birth certificate, and photograph to be attested by the guardian
- Foreign citizen in Bangladesh additionally require-Photocopy of passport with valid visa and work permit

### Notes:

\* Please present the original document for each photocopy submitted.

\* Please confirm any overwriting by full signature

Account No.:

Date:

### Name of the customer:

Prefix (Mr./ Mrs./ Ms./ Dr. \_\_\_\_\_)

First Name  Middle Name  Last Name

Relationship with the account (please tick where applicable):

- 1st applicant  2nd applicant  3rd applicant  Director  Partner  Minor
- Guardian  Attorney Holder  Signatories  Others \_\_\_\_\_

Father's Name:

Mother's Name:

Spouse's Name:

Nationality: \_\_\_\_\_ Marital Status:  Married  Single  Others \_\_\_\_\_

Date of Birth:

Sex (please tick):  Male  Female

National I.D. No.:

Passport No. (if available):

Tax Identification No. (TIN) (if available):

Driving License No. (if available):

Present Address (Resident Address): \_\_\_\_\_

Thana: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Thana: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Thana: \_\_\_\_\_

**Contact Details:**

Telephone: Residence: \_\_\_\_\_ Office: \_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

**Residency Status (please tick):**  Resident  Non-Resident

(Where applicable, information to be collected complying with the instructions in the Guidelines for Foreign Exchange Transactions)

**Information regarding Credit Cards:**

Issuing Company and Card no. (If uses credit cards): (i) \_\_\_\_\_ (ii) \_\_\_\_\_

**Employment/ Business Details:**

Profession  Service  Business  Others \_\_\_\_\_ (Please specify)

Name of the Organization \_\_\_\_\_

Address \_\_\_\_\_

Designation \_\_\_\_\_ No of years in present Employment/ Business \_\_\_\_\_

Name of the Previous employers/ Business \_\_\_\_\_

**Acceptance of Terms & Conditions**

I declare/ confirm that the information given above is true and complete and agree to comply with the rules governing customer accounts with Eastern Bank Limited, Bangladesh.

\_\_\_\_\_  
Signature of the Applicant(s)

Applicant's Photo  
attested by introducer  
No. of copies \_\_\_\_\_

**Details of Introduction**

Name of the Introducer: \_\_\_\_\_

Introducer ID: \_\_\_\_\_ Tel No.: \_\_\_\_\_ Account No.: \_\_\_\_\_

I certify that I have known Mr./ Ms \_\_\_\_\_

for the past \_\_\_\_\_ months/ years and confirm his/ her occupation and address as stated elsewhere in this application.

Relationship between Introducer & Applicant \_\_\_\_\_

Date: 

d	d	m	m	y	y	y	y
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\_\_\_\_\_  
Signature

**For Bank Use Only**

Comments : \_\_\_\_\_

Customer ID No.

Customer IC No.

A/c Opning Officer : \_\_\_\_\_ Checked & Authorized by \_\_\_\_\_ Date \_\_\_\_\_

Sales & Service Manager/ Customer Service Manager (with seal)