

## NOTICE OF THE 21<sup>ST</sup> ANNUAL GENERAL MEETING

NOTICE is hereby given to all the Members of Eastern Bank Limited (EBL) that the 21<sup>st</sup> Annual General Meeting (AGM) of the Company will be held on Sunday 31 March, 2013 at 10.30 A.M. at the Bangabandhu International Conference Centre (BICC), Agargaon, Dhaka to transact the following Agenda:

### : AGENDA:

01. To receive, consider and adopt the Profit & Loss Account of the Company for the year ended 31 December, 2012 and the Balance Sheet as at that date together with the Reports of the Auditors and the Directors thereon.
02. To declare the Dividend for the year ended 31 December, 2012 as recommended by the Board of Directors.
03. To elect Directors.
04. To approve the appointment of Independent Directors.  
[As per Bangladesh Securities and Exchange Commission (BSEC) Corporate Governance Guidelines (CGG).]
05. To appoint the Auditors of the Company for the term until the next Annual General Meeting and to fix their remuneration.

By order of the Board of Directors



**Safiar Rahman, FCS**  
SEVP & Company Secretary

**Dated: Dhaka**  
28 February, 2013

#### NOTES:

- The Board of Directors recommended for payment of 20% (Twenty Percent) Cash Dividend on the profit of the Bank as at the close of business on 31 December 2012.
- The 'Record Date' in lieu of Book Closure on Sunday, 10 March 2013. The Shareholders whose names would appear in the Register of Members of the Company and/or in the Depository on the 'Record Date' (10 March, 2013) will be eligible to attend the 21<sup>st</sup> AGM and entitled to Cash Dividend as mentioned above.
- A Member eligible to attend the Annual General Meeting is entitled to appoint a Proxy to attend and vote on his/her behalf. The Proxy may not be a Member of the Company. Forms of Proxy, duly stamped, must be deposited at the Registered Office of the Company at least 48 hours before the time fixed for the Meeting.
- Annual Report, Attendance Slip and Proxy Form along with the Notice are being sent to all the Members by Courier Service/Post. The Members may also collect the Proxy Form from the Registered Office of the Company.
- The Shareholders are requested to register their names in the counter at the entrance of the AGM Venue from 9.00 A.M. on 31 March, 2013.